

Used Curricula and Book Sale Consignor Agreement for EPHSC 2012

1. Please limit your items to those curricula (items and books) which are in **good to excellent** condition. Student workbooks should have little or no writing in them. The EPHSC Used Curricula Sale Coordinator will have **final** say on whether or not a book is in saleable condition and appropriate.
2. You will be responsible for clearly pricing your books in advance and determining the category under which you would like the curricula listed (see category list on registration form).
3. We will **provide** you with '**sticker labels**' which will be preprinted with your Consignor Number. These labels will not damage your curricula. Clearly mark the price and other required information on your labels. Prices should be marked in **whole dollar amounts only**.
4. Under your Consignor Number, you will indicate whether you would like the Coordinator to **reduce** the price by 50% **(R)** after 4 pm, and/or **donate** the book **(D)** if unsold at the end of the sale. Make no other markings than this on the sticker label provided (please see directions and examples).
5. You are responsible for dropping off your items and placing them on marked tables during the hours of **12 noon – 7 p.m. on Friday, March 23, 2012**. You must bring your priced books during that time, along with a duplicated list of all items you are selling, which should be given to the Used Curricula Sale Coordinator.
6. Items marked with **(R)** in the sale after the 4 p.m. Coffee Break will be sold at a 50% discount.
7. All unsold items can be picked up on the day of the sale, **March 24, 2012, between 6 p.m. and 7 p.m.** A check will be mailed to you along with a list of items sold and the price received for the item. Any unsold items not picked up by the owner by 7 p.m. will be donated as stated in item 4.
8. The EPHSC Used Curricula Sale Committee will provide oversight of the curricula, books and items, for sale during the time of the sale. ***The EPHSC Used Curricula Sale Committee and organizers assume no liability for the loss of, or damage to, items left for sale.***